

JOB DESCRIPTION

Lead Youth Worker



SANDBACH
Town Council

Main Function of Position

This role of the Lead Youth Worker is assisting the Chief Officer with the delivery of our targeted youth work. They will work with Youth Support Workers to plan, deliver and evaluate targeted diverse youth work programmes via 1:1's or in a group work setting within a geographical location via detached, outreach or building based to promote and empower targeted and vulnerable young people to participate to gain positive outcomes in personal, social, health and well-being and educational development. To reduce risk taking behaviour and risk of harm.

PROPOSED GRADE	SCP 18 (£29,269 Pro Rata / £15.21 per hour)
HOURS	6 per week
Responsible To:	Chief Officer
Responsible For:	Youth Support Worker.

Specific Responsibilities:

1. Contribute to the planning, delivery and evaluation of Council's targeted Youth Work programmes, as directed, to promote participation, personal, social, and educational development of targeted and vulnerable young people and to ensure they gain positive outcomes and ensure these are within the H&S guidelines.
2. Oversee the line management of a Youth Support Worker to ensure effective Targeted Youth Work is delivered within agreed policy, targets, and quality standards to meet the Early Help Strategy.
3. Act as advocate for Young People through representation at meetings involving Council, Agency, Partnerships, and other representatives to ensure young peoples' voices are heard and provision meets their needs.
4. Assess Young People's needs through appropriate assessment tools and engagement plans to ensure they can achieve their full potential and get the right support at the right time
5. Work other professionals both, internally and externally, and attend meetings to ensure Young People's needs are identified and met.
6. Ensure youth work is carried out in line with Health and Safety requirements to ensure the safe delivery of services to Young People. Ensure safeguarding policies and procedures are followed and children are of kept safe.
7. Ensure all safeguarding policies and procedures are adhered to, and young people are safe from harm or exploitation.
8. Work with partner agencies to engage young people across various services and parent's agencies to re-engage with provision / services

CRITERIA	DESIRABLE	ESSENTIAL	METHOD OF ASSESSMENT
Qualifications		Level 3 in Youth Work or Youth Studies or Level 3 in working with children and young people, or families	Application form Certificates Interview
Experience	Extensive experience of working with targeted and vulnerable young people in group settings and 1;1's	Experience of working within a multiagency team	Application form Certificates Interview
Technical, Specialist or Job Related Knowledge	<p>A clear knowledge of policy and strategy around the needs of young people Knowledge of frame works for youth work</p> <p>Knowledge of Accreditation programmes for young people</p> <p>Understand inspection frameworks</p> <p>Detailed knowledge of Award Scheme Development and Accreditation Network</p>	<p>Knowledge of Safeguarding Procedures</p> <p>Experience of assessing the needs of young people using assessment tools</p> <p>Knowledge of young people and issues and barriers they are facing</p> <p>Good Communication skills with young people and adults</p> <p>Listening skills, empathy and able to feedback</p> <p>Flexible</p> <p>Resilient</p> <p>Self-motivated</p>	Application form Certificates Interview
Theories, Techniques, Concepts	<p>Understanding of Youth Work Theories and Practices</p> <p>Writing Risk Assessments</p>	<p>Able to plan and deliver and evaluate activities for young people.</p> <p>Demonstrate how to be adaptable within your practice</p>	Application form Certificates Interview

<p>Procedures, Policies, Legislation, Organisational Structures</p>	<p>Working knowledge of national frameworks and guidance around working with young people, Council structures and procedures.</p> <p>Up to date knowledge of government agenda and policy for youth work and services for young people</p> <p>Experience of working within Local Authority policies and procedures.</p>	<p>Awareness of working within safeguarding frameworks</p>	<p>Application form</p> <p>Certificates</p> <p>Interview</p>
<p>Skills and Aptitudes <i>(e.g. Operation of Equipment and Machinery, Languages, inc. Foreign and Sign Language)</i></p>	<p>A specific area of skill that can be used with young people</p>	<p>Organisational skills</p> <p>Understanding of issues that affect young people</p> <p>Able to use IT and record on data bases</p> <p>Work as a team and under own initiative</p>	<p>Application Form</p> <p>References</p> <p>Interview</p>
<p>Other Requirements</p>		<p>Able to work daytime, evenings and occasional weekends</p> <p>Hold a full driving licence</p> <p>Ability to converse at ease with customers and provide advice in accurate spoken English is essential for the post</p> <p>Flexible approach to work</p>	